



Shelter Manager Crisis Shelter & Residence

The YWCA Saskatoon is a dynamic team dedicated to positively impacting the lives of women, their families, and the community. YWCA Saskatoon is a vibrant organization providing inclusive community services on Treaty Six territory and the homeland of the Métis peoples since 1910. We look forward to the possibility of you joining our team.

DIVERSITY, EQUITY, & INCLUSION STATEMENT:

At the YWCA Saskatoon, we believe in the importance of diversity, equity, and inclusion. We are dedicated to creating and cultivating an inclusive workspace and workforce that represents the communities we serve. We acknowledge that certain groups have been historically disadvantaged and continue to face barriers in the workforce. In collaboration with the Canadian Employment Equity Act, we have identified the following groups, which have experienced historical and/or current obstacles, as part of our equity priority group:

These include:

- Indigenous peoples
- Persons of colour
- Persons with disabilities
- Women
- 2SLGBTQ+ community
- Newcomers to Canada

We base our selection process on merit and encourage all diverse groups to participate fully. We acknowledge the barriers that affect equity groups, and we're committed to addressing, mitigating and accommodating these barriers to strive for equity in the workplace.

If at any time during the application and selection process you require accommodation, please email Kim Fisher.

POSITION SUMMARY:

Under the direction of the Director of Residential Programs, the Manager supervises all CS&R staff and is responsible for design and implementation of all programs (including expected outcomes), based on community development theories. The incumbent is an integral member of the CS&R staff team, supporting the counselors with some of the broader requirements of residents, providing supervision and coaching in all program delivery and acting as Director in that incumbent's absence.

POSITION REPORTING:

Reports to the Director of Residential Programs

WHAT WE OFFER:

- Rewarding work; contribute to meaningful change for clients and our community
- An inclusive and supportive team
- Fitness membership at Fitness on 25th and a discounted rate on eligible programs

HOURS OF WORK: This is a full-time Mon-Friday position 37.5 hours per week, some flexibility may be required to work some evenings and weekends on occasion.

This is an out of scope position

DIRECT REPORTS:

Turning Points Program Lead

Youth Counselors Program Leads

Wellness Recovery Program Lead

Crisis Counselors

Any other dedicated programming staff

MAJOR RESPONSIBILITIES:

- As a member of the management team, works closely with the Director of Residential Programs to initiate, design and implement new CS&R programs and provide oversight to existing programs;
- Supervision of CS&R staff and participation in human resource functions;
- Monitors revenue levels and financial position of the department;
- Promotes a consistent image and professional presence in the community;
- Implements processes to support exemplary customer service.

QUALIFICATIONS AND EXPERIENCE:

- Minimum Bachelor of Social Work, or equivalent combination of training and experience;
- Minimum 2 years of Management experience;
- Experience in human resources an asset;
- Experience working in a shelter environment;
- Familiarity and commitment to women's issues;
- Experience leading diverse and dynamic teams in a fast-paced environment;
- Ability to facilitate consensus and manage conflict;
- Strong organizational skills and superior communication skills;
- Familiarity with a unionized work environment is beneficial.

YWCA Saskatoon operates on Treaty 6 Territory – the traditional homeland of the Nehiyaw and Nehithaw Cree, Dene, Nahkawe
Saulteaux, Dakota, Lakota and Nakoda peoples, as well as the Homeland of the Métis Nation.

We pay our respect to the First Peoples of this land and affirm our commitment to authentic, meaningful and action-led truth
and reconciliation.

Applications in the form of a resume and cover letter outlining qualifications and experience relevant to the position's responsibilities will be accepted until **4:30pm, September 30, 2024** and should be forwarded to:

Kim Fisher, Director of Residential Programs

kfisher@ywcaskatoon.com

For a full job description, please email kfisher@ywcaskatoon.com

YWCA Saskatoon thanks all who apply. Only those selected for an interview will be contacted.

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